

Brief Summary

EnergyLink Services is a multi-disciplinary consulting firm specialising in energy efficiency, renewable energy and emissions reduction. They provide a tailored advisory and assurance service to agribusiness, food & beverage manufacturers, industrial, mining and government organisations. They advise these businesses on carbon accounting, energy efficiency, decarbonisation strategies and carbon market participation.

Key Responsibilities:

- Assist in research, data collection, and analysis to support client projects.
- Prepare draft reports, presentations, and supporting documentation.
- Support the team with administrative and project coordination tasks.
- Contribute ideas and insights to problem-solving discussions.

Requirements:

- Strong analytical, research, and communication skills.
- Ability to work independently and in a team environment.
- Proficiency in Microsoft Office (Excel, Word, PowerPoint).

What We Offer:

- Hands-on experience working on sustainability and decarbonisation projects.
- Flexible working arrangements to accommodate study commitments.
- Mentorship and learning opportunities from experienced consultants.